



## **Ann Arbor Public Schools Educational Foundation**

### **Great Idea Grants**

### **Spring 2011 - 2012 Grant Application**

Application Deadline: Friday, February 17, 2012 4:00 pm

No applications will be considered after 4:00 pm.

**Notification of grant funding to be announced no later than 3/15/12**

### **INSTRUCTIONS**

All members of the Ann Arbor Public Schools community are eligible to enter the competition for a grant award. Grants are intended to fund innovative practices. Core curriculum equipment (text books/staffing/technology) are not funded through these grants at this time. Please think innovatively.

- All projects must be supervised by an Ann Arbor Public Schools teacher or principal and have the approval of a building or central administrator.
- All equipment purchased with grant funds becomes the property of the Ann Arbor schools and must be stored and used on district property, marked as property of the AAPS and funded by AAPSEF.
- Grantees will be expected to assist with the replication of this project if requested.
- All questions must be answered completely and within the format requested.
- Year-end results reporting are mandatory and a condition of accepting grant funding. All final reports must be submitted as a power-point presentation or in person by June 30, 2012.
- The AAPS Educational Foundation must be credited on all publicity and products purchased with grant funds and in programs and promotional materials.
- Applications must be typed.
- All funds must be expended by 9/30/12.
- **Include with the application cover page** a typed narrative (MAXIMUM TWO PAGES) of the proposed project that answers the following questions. NARRATIVE MUST FOLLOW THIS FORMAT and in this order:
  1. Summary of project (purpose and goals)
  2. What are the benefits of this proposal for students
  3. Anticipated Result
  4. Population/grade levels to be served
  5. When project will begin and end
  6. Other sources of income sought (PTO, Community Foundation, etc.)
  7. Collaborations, if applicable
  8. Number of students impacted by this grant
- **Include with the application a completed Grant Application Budget listing all anticipated expenditures and any additional funding sources.**

Return the completed hard copy (not electronic) application by 4:00 PM, Friday, February 17, 2012

Ann Arbor Public Schools Educational Foundation 2555 S. State Street, Ann Arbor, MI 48104

**Do not staple or bind pages as they are duplicated or scanned for committee members. Include 1) Application cover page 2) Typed narrative (2 page maximum) and 3) Completed budget page**



**Ann Arbor Public Schools Educational Foundation  
Spring 2011 - 2012  
Great Idea Grant Application Cover Page**

Application Deadline: Friday, February 17, 2012 4:00 pm

PROJECT TITLE: \_\_\_\_\_

SCHOOL: \_\_\_\_\_

SUPERVISING TEACHER: \_\_\_\_\_

Phone (Daytime) \_\_\_\_\_ (Evening) \_\_\_\_\_

Email: \_\_\_\_\_

APPLICANT: \_\_\_\_\_

(If not supervising teacher)

Phone (Daytime) \_\_\_\_\_ (Evening) \_\_\_\_\_

Email: \_\_\_\_\_

AMOUNT OF FUNDING BEING REQUESTED: \$ \_\_\_\_\_

**BRIEF SUMMARY OF PROJECT (REQUIRED FOR APPLICATION COMPLETION)** (60 words or less):

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If funded, I must document and report results at the end of this project, but no later than September 30, 2012. I will account for all project expenditures using methods determined by the AAPS grants office; and I will prepare a PowerPoint presentation documenting the grant no later than September 30, 2012. I understand that failing to comply with guidelines may jeopardize future grant applications that I might submit. In the event this project is selected, I agree to follow the Educational Foundation's guidelines for funding.

Signature of Supervising Teacher/Date \_\_\_\_\_

Signature of Principal/Central Administrator/Date \_\_\_\_\_

Office use: Date received \_\_\_\_\_ Grant Number \_\_\_\_\_



**SPRING 2011 – 2012 Great Idea Grant Application Budget (Required for completion)**

Application Deadline: February 17, 2012 4:00 pm

PROJECT TITLE: \_\_\_\_\_

SCHOOL: \_\_\_\_\_

- **Include with the application an itemized budget listing all anticipated expenditures and any additional funding sources.** Specify amount of funding you are requesting (maximum \$1,000 unless otherwise specified), where additional funding will come from if required, plans to sustain the program if intended for more than this year.

1. Total funding required for this project: \$ \_\_\_\_\_

2. Specify costs (must equal total amount in #1 above)

Item: \_\_\_\_\_ Cost: \$ \_\_\_\_\_

Item: \_\_\_\_\_ Cost: \$ \_\_\_\_\_

Item: \_\_\_\_\_ Cost: \$ \_\_\_\_\_

Item: \_\_\_\_\_ Cost: \$ \_\_\_\_\_

(Include additional page if necessary)

3. Funding Sources:

a. AAPSEF Great Idea Grant: \$ \_\_\_\_\_

b. Other. Please specify sources and amounts

\$ \_\_\_\_\_ Source \_\_\_\_\_

\$ \_\_\_\_\_ Source \_\_\_\_\_

\$ \_\_\_\_\_ Source \_\_\_\_\_

\$ \_\_\_\_\_ Source \_\_\_\_\_

\$ \_\_\_\_\_ Source \_\_\_\_\_

c. Total Funding: \$ \_\_\_\_\_

4. If this project is intended to be on-going, what are the plans for securing funding in the future?

5. If the Educational Foundation cannot provide full funding for this project, are you willing to accept partial funding? Yes \_\_\_\_\_ No \_\_\_\_\_

6. I understand that I will need to follow purchasing procedures that will be given to me from the AAPS Grants Office should this grant receive funding.

Office use: Date received \_\_\_\_\_ Grant Number \_\_\_\_\_